

Information Pack and Checklist

SORT YOUR SIT OUT

Essential Owner Information

Name:

Vet Name:

Address:

Vet Address:

Phone Number (including preferred msg app):

Vet Phone Number:

Email:

Spare Key Contact/Location:

Local Emergency Contact:

Return Flight Info and Arrival Time:

Pet #1

Name:

Age:

Breakfast Time:

Breakfast Food/Servings:

Lunch Time:

Lunch Food/Servings:

Dinner Time:

Dinner Food/Servings:

Treat frequency/options:

Medications and Schedule:

Pet #2

Name:

Age:

Breakfast Time:

Breakfast Food/Servings:

Lunch Time:

Lunch Food/Servings:

Dinner Time:

Dinner Food/Servings:

Treat frequency/options:

Medications and Schedule:

House Information

Wifi Name/Password:

Security System Passcode/Contact:

Plant Maintenance Schedule:

Rubbish Instructions:

Pool Instructions:

Garden Instructions:

Any Expected Maintenance:

House Quirks:

Information Pack and Checklist

Homeowner Checklist Essentials – Please check ALL boxes

- Fully stocked pet food, treats, litter, poop bags, and dog shampoo

- Informed vet of temporary house sitters

- Any personal notes attached or written below on pets including walking map and frequency, set routines, social behaviors, allergies, quirks, general history, etc.

- Informed regular maintenance workers of house sitters (cleaners, gardeners, etc.)

- Prepared a bedroom, including clean bedding, towels, and storage space for clothes (if possible)

- Deep cleaned house, which will be returned as found (if not better!)

- Disposed of all meat and dairy that will go off before your return and cleared space in the refrigerator

- Emptied a kitchen cupboard for food storage

- Where clean drinking water isn't readily available, provided water for duration of the stay

- Stocked house with basic supplies including toilet paper, dish soap, laundry detergent, cleaning products, etc.

Nice to haves/know – Not required, but always appreciated

- If necessary, instructions for household technologies such as TV/Cable, laundry, dishwasher, heating and aircon

- Emergency money (to your discretion) which will be returned if not used

- Neighborhood recommendations including gyms, parks, restaurants, grocery stores, attractions, public transportation, etc.